



**PT PRODIA WIDYAHUSADA TBK
("THE COMPANY")**

**INVITATION
EXTRAORDINARY GENERAL MEETING OF SHAREHOLDERS**

The Board of Directors of the Company hereby invites the shareholders of the Company to attend the Extraordinary General Meeting of Shareholders (referred to as "**Meeting**") on:

Day/date : **Tuesday, 18th October 2022**
Venue : Prodia Tower, 5th Floor
Jl. Kramat Raya No.150, Central Jakarta, 10430, Indonesia.
Time : 09:00 WIB (Western Indonesian Time) until finish

Agenda of the Meeting:

1. Approval of changes to the composition of the Company's Board of Commissioners.

Explanation of the Agenda of the Meeting:

1. Approval of the changes to the composition of the Company's Board of Commissioners from previously

Members of Board of Commissioners:

President Commissioner : Mr Andi Widjaja
Commissioner : Mr Gunawan Prawiro Soeharto
Commissioner : Mrs Endang Wahjuningtyas Hoyaranda
Independent Commissioner : Mr Kemal Imam Santoso
Independent Commissioner : Mrs Keri Lestari Dandan (Keri Lestari)

to:

Members of Board of Commissioners :

President Commissioner : Mr Andi Widjaja
Commissioner : Mr Gunawan Prawiro Soeharto
Commissioner : Mrs Endang Wahjuningtyas Hoyaranda
Independent Commissioner : Mr Joseph Fellipus Peter Luhukay
Independent Commissioner : Mrs Nyonya Keri Lestari Dandan (Keri Lestari)

Note:

1. This invitation serves as an official invitation to the shareholders, and therefore the Company does not send separate letter of invitation to each of the shareholders.
2. The shareholders are entitled to attend or be represented at the Meeting are only the shareholders whose names are listed in the Shareholders Register of the Company on **23rd September 2022, at 16.00 Western Indonesian Time.**
3. The materials for the agenda of the Meeting are available at the Company's website (www.prodia.co.id), which can be accessed by the public. The Company does not provide Meeting materials in the form of hard copy.

4. The meeting will be held using the Electronic General Meeting System application provided by PT Kustodian Sentral Efek Indonesia ("KSEI") {"eASY.KSEI application"}. Shareholders can attend directly electronically or give power of attorney electronically through the eASY.KSEI application. To use the eASY.KSEI application, Shareholders can access the eASY.KSEI menu on the AKSes facility via the link <http://access.ksei.co.id/>, with due observance of the following conditions:
 - a. Shareholders shall inform their attendance or appoint their proxies and/or submit their voting choices on the eASY.KSEI application, no later than 12.00 WIB on 1 (one) business day before the date of the Meeting.
 - b. Shareholders who will attend electronically or provide their proxies electronically to the Meeting through the eASY.KSEI application, must pay attention to the following matters:
 - i. Registration Process;
 - ii. Process for Submission of Questions and/or Opinions Electronically;
 - iii. Voting/Voting Process;
 - iv. GMS impressions.
5. The shareholders or their valid proxies who will attend the Meeting are requested to bring and submit at registration:
 - a. For an individual Shareholder, a photocopy of their *Kartu Tanda Penduduk* (KTP) or other valid IDs.
 - b. For Shareholders whose shares are in collective custody, Written Confirmation for Meetings (KTUR) which can be obtained through the Custodian Bank or the Securities Company.
 - c. For the shareholders in the form of a legal entity, a photocopy of the Articles of Association and amendments thereto along with the deed containing the final composition of the management in office at the Meeting. The Articles of Association and the deed of management must be proven with a copy of a letter of approval/notification/endorsement (as applicable) from an authorized official or agency.
6. The Company urge that shareholders can grant proxy to, and be represented by, the Company's Shares Registrar, PT Datindo Entrycom ("BAE"), and for the shareholders who are unable to attend can be represented by their proxies, provided that:
 - a. Members of the Board of Directors, Board of Commissioners and employees of the Company can act as a proxy of the shareholders at the Meetings; however, the votes they cast at the Meeting as a proxy will not be counted as an eligible vote.
 - b. The legal proxy must be granted based on a power of attorney whose form and content is approved by the Board of Directors (the power of attorney form will be provided by the Company).
 - c. The power of attorney form is available at the Company's website www.prodia.co.id.
 - d. The power of attorney form that has been filled in and executed can be sent via email to: DM@datindo.com and Cc to corporate.secretary@prodia.co.id, and the original must be received by the BAE (Attn.: DATA MANAGEMENT DEPARTEMENT) at Jl. Hayam Wuruk No.28, Jakarta 10120 at the latest by **3 (three) days before the Meeting are held, which is 13th October 2022 at 16.00 Western Indonesian Time.**

-electronic power of attorney through the eASY.KSEI application:

 - e. For Shareholders whose shares are in collective custody, are able to authorize BAE through the KSEI Electronic General Meeting System (eASY.KSEI) facility in the <https://akses.ksei.co.id/> link provided by KSEI as an electronic proxy mechanism (e-Proxy) in the process of convening a Meeting. E-Proxy can be done from the date of this notice until **17th October 2022 at 12.00 pm.**
7. For Shareholders or their proxy who will remain physically present at the Meeting, Shareholders must follow the security and health protocols determined by the Company, including the limitation of the Meeting participants and pay attention about the Meeting Protocol that can be accessed to the Company's website www.prodia.co.id. To facilitate the arrangement and to ensure the orderliness of the Meetings, the shareholders or their proxies to please dress formally and fit in with the conditions of the Meeting, and be present at the Meeting at the latest by 30 (thirty) minutes prior to the Meeting schedule.

8. For Shareholders or their proxy who will remain physically present at the Meeting, must bring a result of a Swab Antigen Test and PCR Swab Test with negative/non-reactive COVID-19 results with the date of sample taken 1 (one) day prior to the Meeting date. Shareholders and their Proxy, as well as guests invited to the Meeting, who cannot show the original negative/non-reactive results of the Swab Antigen/PCR Test are not permitted to enter the Meeting's area. The Swab Antigen/PCR test costs will be borne by each Shareholders.
9. Due to the latest development related to the COVID-19 global pandemic and in order to support the effort to prevent the spread of COVID-19, the Company hereby announces additional information to the shareholders that Meeting will be held in such a way in order to promote the safety and health of all parties and comply with the applicable regulations.
10. For health reasons and in the context of controlling and preventing the spread of the COVID-19, the Company does not provide food and beverages, product goody bags/souvenirs to Shareholders and their proxy present at the Meeting.
11. Shareholders who attend the Meeting will be requested to fill out and sign a "Health Declaration" which can be downloaded through the Company's website www.prodia.co.id, and they must comply with the health procedures established in accordance with the health protocol implemented by the Prodia Tower building management. The Company has the right to perform any necessary actions needed in relation to the implementation of this protocol.

Jakarta, 26th September 2022
Board of Directors of the Company